

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 8002
GRADE: S-34

TITLE: DIRECTOR OF STORMWATER PLANNING

DEFINITION:

Under the general direction of the Director of Public Works and Environmental Services Department and subject to County policy, manages the County-wide stormwater planning and strategic environmental initiative program. Provides directional supervision to a group of professional engineers responsible for stormwater design and planning; and performs related work as required.

DISTINGUISHING CHARACTERISTICS OF THE CLASS:

None.

ILLUSTRATIVE DUTIES:

Establishes mission, goals and objectives for the Stormwater Planning Division;
Plans, develops and organizes effective strategic environmental initiatives County-wide;
Provides oversight to the professional work of the design engineers and consulting engineering contract managers;
Utilizes stormwater management resources, technologies, design and construction advancements, and enabling legislation to improve/protect the quality of life and the support of environmental goals of the County;
Works with citizens, industry representatives, and environmental groups to foster dialogue and linkages between interest groups in the County;
Promotes and oversees the innovative designs of stormwater projects performed by staff and consultants;
Coordinates the administration of stormwater programs and regulations to ensure the County's compliance with legislation and mandates – local, state and federal;
Develop work groups to study the County's stormwater management strategic plans, design standards and maintenance measures;
Authorizes and coordinates volunteer training and outreach efforts/initiatives to promote public awareness and education about stormwater issues;
Initiates and oversees public education programs on stormwater issues in support of community interest;
Maximizes the utilization of available community resource groups from public, to assist with implementation and application of technical and engineering disciplines;
Develops the institutional base of related pending/enacted environmental legislation;
Develops knowledge of technical advancements and most recent design and construction standards;
Provides leadership for developing and reviewing policy, and guides the stormwater experts;
Conducts periodic monitoring for evaluating stormwater program performance;

Provides technical guidance to designers on all phases of projects from conceptual through final design phase;
Oversees and develops performance measurements for stormwater programs in order to evaluate and measure program efficacy;
Develop and implement the Stormwater Division operating and capital project budgets, in collaboration with the Stormwater line-of-business strategies and goals;
Develop and monitor workload and management indicators to ensure that Stormwater Planning staffing requirements are anticipated and that Department of Public Works and Environmental Services goals and objectives are met;
Makes recommendations on implementation of stormwater management issues during the planning and permitting process.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of strategic planning, design and implementation in public works or environmental fields;
Ability to make detailed plans and procedures for the most effective use of manpower;
Ability to lead and develop new strategies to promote proactive and collaborative processes in a start-up program;
Ability to oversee professional work of design engineers and management of capital construction projects and environmental consulting contracts;
Ability to communicate effectively with and to promote collaborative relationships with citizens, environmental groups and government leaders;
Ability to develop and conduct training workshops on stormwater or other environmental issues;
Ability to formulate accounting and record systems to provide data for project costs and work evaluation;
Ability to prepare concise, effective reports.

EMPLOYMENT STANDARDS:

Any combination of education, training, and experience equivalent to the following:
Graduation from an accredited college or university with major coursework in engineering, environmental sciences, or a related field; PLUS
Five years of progressively responsible engineering or environmental sciences experience, in stormwater management programs and ecosystem improvement; two of which must have been in a supervisory capacity.

CERTIFICATES AND LICENSES REQUIRED:

None

ESTABLISHED: March 15, 2001